

City Council

Jose Esteves, Mayor

Armando Gomez, Jr., Vice Mayor

Bob Livengood, Councilmember

Althea Polanski, Councilmember

Debbie Giordano, Councilmember



CITY OF MILPITAS

MILPITAS CITY COUNCIL MEETING

May 3, 2005

7:00 p.m.

Council Chambers

455 E. Calaveras Boulevard

SUPPLEMENTAL AGENDA

6A – Consideration of changes to the City Council Handbook related to stating the functions of the Open Government Commission and Finance Subcommittee and amending the Boards and Commission section of the Handbook related to eligibility to serve on a City Board or Commission (Councilmember Giordano)

BACKGROUND: Councilmember Giordano has requested the City Council consider modifying the City Council Handbook to state the functions of the Open Government Commission and the Finance Subcommittee. With regards to the Open Government Commission, Appendix E to the City Council Handbook presently lists all of the Milpitas Commissions (including the number of members, the meeting dates and staff contact information.) The first change would be to amend Appendix E to include the following information as it relates to the Open Government Commission:

<u>“Commission</u>	<u>Members</u>	<u>Meets</u>	<u>Contact</u>
Open Government	5 Members (2 year terms)	TBD	Rich Pio Roda (3040) _____ _____”

As part of consideration of this item, the City Council should identify, if the City Council so desires, a councilmember liaison and alternative councilmember liaison to the Open Government Commission. In addition, once the Open Government Commission is appointed a meeting schedule will be selected.

With regards to the function of the Open Government Commission, the Open Government Ordinance recently adopted by the City Council identifies the functions of the Commissions in Section 1-310.4.10, subsections [c], [d] and [e]. As summarized these functions are as follows:

City of Milpitas, 455 E. Calaveras Blvd, Milpitas, CA 95035, Phone: 408/586-3000

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“The Commission shall: (1) advise the City Council and provide information to other City departments on appropriate ways in which to implement this chapter; (2) develop appropriate goals to ensure practical and timely implementation of this ordinance; (3) propose to the City Council amendments to the Open Government Ordinance; (4) report to the City Council at least once annually on any practical or policy problems encountered in the administration of this ordinance; (5) receive and review regular quarterly reports on requests for public information; (6) recommend to the City Council an administrative process for the review and enforcement of this ordinance; and (7) possess such additional powers as the City Council may confer upon it by ordinance or as the people of Milpitas shall confer upon it by initiative.”

The present City Council Handbook does not set forth the function of each Commission. If the City Council so directs, staff can amend the format of Appendix E to briefly describe the function of each Commission and present that to the City Council for approval prior to incorporating it in the City Council Handbook.

Similarly, the City Council Handbook does not presently list the functions of the various City Council Subcommittees, but a list could be provided for City Council consideration if desired by the City Council. For example, according to the City Council minutes, the function of the Finance Subcommittee when it was formed was to “review current and proposed expenditures” for the City and Redevelopment Agency. An Appendix to the City Council Handbook could also be created to briefly summarize the function of each Council Subcommittee.

The final change requested is to revise the final sentence of paragraph 2 on page 32, related to Boards and Commissions. As amended the paragraph would read as follows:

“No member of any board or commission may be a member of any board or commission or hold any paid position with the City, unless otherwise approved by the City Council. In order to be eligible for an appointment to any board or commission, a person must be a resident of the City, or, within the Milpitas Unified School District area, unless otherwise provided by law.” The added language is underlined.

RECOMMENDATION: Consider and take action on the recommended changes to the City Council Handbook

Printed and Posted April 29, 2005

Donna Biles, Deputy City Clerk